

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
October 6, 2010
REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 P.M. on October 6, 2010 at Village Hall, 50 Main Street, Brewster, New York.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: William Banks, Yoshihiko Ito, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the meeting, Trustee Stockburger 2nd all in favor 5 to 0.

1. September 1 and September 15 Minutes for Approval
 - a. Trustee Ito moves to approve September 1 minutes, Deputy Mayor Piccini 2nd all in favor 3 to 0. 2 abstentions (Trustee Banks, Trustee Stockburger).
 - b. Deputy Mayor Piccini motions to approve the September 15 minutes, Trustee Stockburger 2nd all in favor 4 to 0. Trustee Ito abstains.
2. Village Planning Board appointment, Jodi Ellis
 - a. Mayor Schoenig motions to approve Jodi Ellis appointment to the planning board to fill the unexpired term of Kathleen Meyerson, Trustee Stockburger 2nd all in favor 5 to 0.
3. Retrofit - Green Innovation Grant Program
 - a. John Folchetti explains the program and the need to apply as we have a large amount of the requirements in our design. Trustee Stockburger motions to authorize JRFA to make the grant application, Deputy Mayor Piccini 2nd all in favor 5 to 0.
4. Resolution to close H90 Capital Water Project
 - a. Deputy Mayor Piccini motions to close the capital water project, Trustee Stockburger 2nd all in favor 5 to 0.
5. Redevelopment of Sand & Gravel Well #1 – Stephen B. Church Company at a cost of \$10,840.
 - a. Deputy Mayor Piccini motions to approve the redevelopment of Well #1 per Stephen B. Church Company proposal dated September 27, 2010 Mayor Schoenig 2nd all in favor 5 to 0.
6. Emergency Repairs to Stormwater Drainage on N. Main St.
 - a. Mayor Schoenig motions to approve the expenditure up to \$12,000, Deputy Mayor Piccini 2nd all in favor 5 to 0.
7. Micro Enterprise Grant RFQ
 - a. Deputy Mayor Piccini explains that our in-house contractor can do the application which would lower our out of pocket expenses. The second stage would require more resources either in house or sourced for the administration piece of the grant should we be approved. There are many discrete criteria required of any business participant and there are some early indications that some businesses are interested. Trustee Stockburger motions to notice a worksession for October 28, 2010 at 50 Main Street, Brewster NY 10509 at 9:45 A.M. Mayor Schoenig 2nd all in favor 5 to 0.

8. AUD filing and synopsis
 - a. Trustee Ito motions to approve public notice that the AUD is available for review in Village Hall, Deputy Mayor Piccini 2nd all in favor 5 to 0. Report to the Board follows after item 14 of the agenda/minutes.

9. Vouchers Payable

a. A General	\$34,841.10	
b. F Water	10,173.30	\$50.00
c. G Sewer	44,453.43	
d. T Trust & Agency	816.80	
Total Vouchers Payable	\$90,284.63	\$50.00

Deputy Mayor Piccini states she has reviewed the vouchers and found no discrepancies. Mayor Schoenig motions to approve the Vouchers Payable, Deputy Mayor Piccini 2nd all in favor 5 to 0.

10. Other Business

- a. Deputy Mayor Piccini updates the Board and public on the Verizon FIOS status. Verizon states they will not be adding any more franchises at present and they cannot say if it will be months or years before any progress.
- b. Deputy Mayor Piccini and Trustee Ito asked about the Blight Study grant status. Nothing is new at present.
- c. Trustee Banks asks about the status of Williams Service Station construction. No update available.
- d. Trustee Ito asked if we should set a date for the public hearing for the special use permit for 571 N. Main St. Mayor Schoenig motions to set a public hearing for October 20, 2010 at 50 Main Street, Brewster NY 10509 at 7:30 P.M. Trustee Banks 2nd all in favor 5 to 0.

11. New Business

- a. Trustee Stockburger would like us to consider flags or something else besides greenery to hang from the Main Street baskets. General consensus is to proceed with options.
- b. Trustee Stockburger is looking at recycle cans and would like to know if HVMPG has a contract for this type of item as the prices are fairly high on the open market.
- c. Mayor Schoenig mentions that he saw the recyclables being picked up in a regular garbage truck and says we must follow up with Suburban Carting (SaniPro) to ensure our recyclables are handled properly.
- d. Mayor Schoenig says we have received a copy of a liquor license application that shows live music on the application. Live music is not allowed in the zoning district. Counselor Molé will draft a letter advising the State Liquor Authority of the discrepancy and we will inform the owner of the zoning requirements.

12. Public Comment

- a. Renée Diaz thanks the Board for their consideration of the Micro Enterprise grant and voices that this type of endeavor will help improve the Village.
- b. Rick Stockburger asks about the status of the Carmel Avenue Bridge sidewalks – John Folchetti recommends we take action to make temporary improvement to allow pedestrians to use the sidewalk. Counselor Molé says we can send a letter to the other parties explaining our actions.
- c. Rick Stockburger asks about the status of the outside village water suits. Counselor Molé says it will take as long as it takes and he will update with the dates as they become available.

13. Trustee Stockburger motions to go into Executive Session for personnel with the possibility of taking action after Executive Session, Mayor Schoenig 2nd all in favor 5 to 0. Trustee Stockburger motions to come out of Executive Session and resume the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

14. Mayor Schoenig motions to appoint Jose Hernandez as the part time temporary code enforcement officer for the Village, Deputy Mayor Piccini 2nd all in favor 5 to 0.

15. Mayor Schoenig motions to adjourn the meeting, Trustee Stockburger 2nd all in favor 5 to 0.

October 6, 2010

Annual Update Document Report to the Board of Trustees from Treasurer

The report and footnotes were electronically filed with the State Comptroller's office on September 29, 2010.

Highlights: (rounded to the nearest thousand)

The General Fund balance increased from \$422,000 to 558,000 including the \$200,000 appropriated fund balance in 2009 and the \$150,000 fund balance in 2010. The current unappropriated fund balance is approximately 36% of our Expenditures. The current recommendation of the State Comptroller's office for fund balance is up to 50%. We are within the acceptable range.

The Water Fund deficit balance decreased from \$-539,000 to \$-404,000. Revenues exceeded the budget by \$8,000. Expenditures were \$127,000 less than budgeted. Revenue exceeded expenditures by \$135,000.

The Sewer Fund deficit balance decreased from \$-816,000 to \$-357,000. Revenues were \$415,000 higher than budgeted due to receiving the O&M money from NYC DEP.

Expenditures were \$44,000 less than budgeted. Revenue exceeded expenditures by \$459,000 – again because the past due money from NYC DEP was received in the 2010 fiscal year.

The expenditure reductions were due to new contracts with electric and natural gas suppliers, insurance, office supplies, and garbage contract resulting in lower contractual costs in all funds. Snow removal and Engineering services were also lower than budgeted.

In retrospect we had a very good year compared to the last 3 or 4. Our Fund Balance in the general fund is very healthy while we decreased the deficits in both the Water and Sewer Funds. We still have some work to do to bring those funds to positive balances but we are closer than at the end of last year. The Sewer Fund cannot operate with a positive balance; all unappropriated Fund Balance available must be returned to the fund at the beginning of the new fiscal year. The Water Fund can operate in the positive.