

**VILLAGE OF BREWSTER  
BOARD OF TRUSTEES**

**Minutes**

**December 17, 2008**

Attendees:

Absent:

Mayor: James Schoenig

Deputy Mayor and Trustee: Christine Piccini

Trustees: Yoshihiko Ito, Terri Stockburger, William Banks

Village Engineer: John Folchetti

Village Counsel: Anthony Molé

Clerk & Temporary Treasurer: Peter Hansen

**Pledge to flag.**

The Board of Trustees of the Village of Brewster is holding a Regular Meeting on December 17, 2008 at Village Hall, 208 Main Street, Brewster, New York. The meeting is called to order at 7:30 P.M. by Mayor Schoenig, 2<sup>nd</sup> by Trustee Banks, all in favor 5 to 0

1. Approval of Minutes – Organizational Meeting
  - a. Trustee Piccini motions to approve the minutes with correction as noted by Trustee Ito, 2<sup>nd</sup> by Trustee Banks, all in favor 5-0
2. Wells Park Splashpad – presentation – Mike Fortuna of TLB Architects presented the plan for Wells Park conceptual Splashpad. Mr. Fortuna gave estimated water and sewer flow and agreed to work with Village Engineer Folchetti during the design phase to determine exact water and sewer impacts.
3. Eastview subdivision road, retention basin
  - a. Teresa Ryan of Insite Engineering presented the proposed 5 unit subdivision planned for Eastview Ave. and requested the Board of Trustees consider taking ownership of the road and retention basin.
  - b. Mayor Schoenig noted that sidewalks and lighting would be needed. Additionally, cost of maintenance and revenue from taxes will need to be considered before a decision can be made.
  - c. Ms. Piccini noted that sidewalks are part of the walkable village concept.
  - d. Mr. Morini stated that sidewalks would be cost prohibitive and the road is already specified beyond the requirements for other roads in the village. Mr. Morini suggests providing “seed money” for the retention basin to offset the ongoing costs of maintenance should the village take it over and lighting could be provided by each owner.
4. Code Enforcement Report
  - a. Mr. Serino delivered the monthly report.
  - b. Mayor Schoenig motioned to accept the Code Enforcement Report for the month of November, Trustee Stockburger 2<sup>nd</sup>, all in favor 5-0
5. Engineer’s Report
  - a. Mr. Folchetti delivered the November report especially noting the Tonetta Brook culvert retaining wall at Marvin & Railroad is in danger of collapse. Mr. Folchetti noted that Cassidy has offered to repair the wall for \$10,000 while his crew is still in the area.
  - b. Trustee Stockburger motions to have the engineer draft a change order for Cassidy to include this emergency work not to exceed \$10,000 and to place

- jersey barriers on the southern side of Marvin Avenue to limit the stress on the wall until repairs can be completed, 2<sup>nd</sup> by Trustee Piccini, all in favor 5-0
- c. Trustee Piccini moves to accept the Engineers Report for November, Trustee Stockburger 2<sup>nd</sup>, all in favor 5-0
6. Police Report delivered by Chief Mancone
    - a. Mayor Schoenig motioned to accept the Police Report for the month of November, Trustee Banks 2<sup>nd</sup>, all in favor 5-0
  7. Planning Board report by David Kulo
    - a. Trustee Stockburger motioned to accept the Planning Board Report for the month of November, Trustee Banks 2<sup>nd</sup>, all in favor 5-0
  8. ZBA report – no activity
  9. Letters
    - a. PHC
    - b. BCSD
    - c. Trustee Piccini motions to authorize correspondence be sent to Brewster Central School District and Putnam Hospital Center, 2<sup>nd</sup> Trustee Stockburger, all in favor 5-0
  10. Approval of Vouchers
 

Batch 687 - Total of \$199,129.62 consisting of

H10 –	\$65,166.37
H90 -	\$1,235.47
T -	\$830.49
G –	\$56,579.24
F –	\$14,179.16
A –	\$61,138.89

Mayor Schoenig motioned to Approve Vouchers Payable, Trustee Stockburger 2<sup>nd</sup>, all in favor 5-0
  11. Propose to transfer budget lines in the Sewer fund \$5,000 from GASB G00.1440.430.000 to WWTP SUPER G00.1440.410.0000. GASB Line will become Zero. WWTP Super to increase from \$22,000 to \$27,000
    - a. Mayor Schoenig motions to approve transfer of funds as detailed, Trustee Ito 2<sup>nd</sup> all in favor 5-0
  12. Revised Parking Scheme: Main St. from the Train Station traffic light to Hoyt St and Hoyt St. north side. Yoshi Ito
    - a. Trustee Ito presented a parking plan to include
      - i. Install 30 minute meters on Main St., add 5 spaces on Hoyt St. with 2 at 30 minute and 3 at 2 hr.
    - b. Mayor Schoenig motions to authorize Parking Commissioner Trustee Ito to make the changes to schedule 255 section 17 and forward to General Code for inclusion in our re-codification portfolio, Trustee Banks 2<sup>nd</sup>, all in favor 5-0
    - c. Trustee Stockburger motions to amend fee schedule to include 30 minute meters at \$0.25 cents per 30 minute time period, 2<sup>nd</sup> Trustee Piccini, all in favor 5-0
  13. Newsletter
    - a. Board plans to work on a collaborative draft by 1-7-09, finalized by 1-21-09 and be sent with Sewer bills in February billing.

#### 14. New Business

- a. Trustee Piccini provided a focus group update on the Main Street Partnership marketing plan and sign ordinance.
- b. Mayor Schoenig motions to authorize a proclamation for sheriff's department who provided free training and certification for our K-9 unit, Trustee Stockburger 2<sup>nd</sup>, all in favor 5-0
- c. Mayor Schoenig motions to set a sewer rent worksession on January 6 at 7 P.M. 208 Main St. Brewster, NY 10509, 2<sup>nd</sup> Trustee Banks, all in favor 5-0
- d. Mayor Schoenig motions to set a sewer rent public hearing on January 14 at 7 P.M. 208 Main St. Brewster, NY 10509, and send the notice in the water bill going out January 1, 2009, 2<sup>nd</sup> Trustee Banks, all in favor 5-0
- e. Trustee Banks motions to authorize Jack Gress to submit changes to General Code based on this evening's motions, 2<sup>nd</sup> Trustee Ito, all in favor 5-0.

#### 15. Public Comment

- a. Mr. Doupis asks for a refund of the application fee paid for storage of taxis on his property.
- b. Mayor motions to authorize a refund of the application fee, no second, application refund motion fails.

16. Mayor Schoenig motions to go into executive session with no further action taken after executive session, Trustee Stockburger 2<sup>nd</sup>, all in favor 5-0

17. Mayor Schoenig motions to come out of executive session, trustee Stockburger 2<sup>nd</sup>, all in favor 5-0

18. Adjourn – Mayor Schoenig motions to adjourn, trustee Stockburger 2<sup>nd</sup> all in favor 5-0