

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
05 SEPTEMBER 2018
7:30 P.M.
PUBLIC HEARING & REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a public hearing at 7:30 PM, followed by a regular meeting at 7:31 PM on September 5, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault, George Gaspar
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer Michelle Chiudina

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the Public Hearing, Trustee Gaspar 2nd all in favor 5 to 0.

Public Hearing for the purpose of obtaining public input in regard to amending Village Code Chapter 250-17: "Vehicle & Traffic Parking Prohibited at all times" (proposed local law 5 of 2018) ...revising parking on Prospect street "as posted", to improve the health, safety and general welfare of the Village of Brewster and its inhabitants.

A member of the public expressed concern about making all of Prospect Street no parking. Mayor Schoenig says that is not the case. Trustee Gaspar speaks to eliminating a parking space at the corner of Michael Neuner on the east side of Prospect Street to make it safer for vehicles turning the corner by providing better sightlines.

Mayor Schoenig motions to close the Public Hearing, Trustee Gaspar 2nd all in favor 5 to 0.

Regular Meeting

Motions to open the Regular meeting, 2nd all in favor 5 to 0.

1. DPW Report – Domenic Consentino provides the DPW report.
 - 1.1. Temporary F/T hire – Mr. Consentino says it is necessary to backfill at least one position as we have two DPW employees out of work for an indeterminate amount of time.
 - 1.2. Peaceable Hill water disconnection – Levon Bedrosian of Southeast Special Districts says we have to petition NYS DOH to disconnect. Clerk Hansen was told by NYS Department of Health that these decisions are not made at the State level and referred us to the Putnam County Department of Health. Mr. Consentino spoke with our contact at PC DOH who is supposed to be responding to the question. No time frame given.
 - 1.3. Mr. Consentino says the Bolens Tractor is for sale.
 - 1.4. Stormwater Management Officer – Mr. Consentino reminds the Board that we are currently without a Stormwater Management Officer. Clerk Hansen says that after consulting with Village Counsel Molé there are certain things in our code that can only be enforcement by an appointed Stormwater Management Officer. Mayor Schoenig motions to appoint Mr. Consentino as the Stormwater Management Officer with the associated \$5,000 per year stipend, Trustee Boissonnault 2nd all in favor 5 to 0.
 - 1.5. Stormwater conference in Beacon Mr. Consentino would like to attend. Deputy Mayor Piccini motions to approve, Trustee Boissonnault 2nd all in favor 5 to 0.
 - 1.6. Mr. Consentino says he has solicited bids to take the two old barns down along the easement road behind the former Oddey property and is waiting for proposals.
 - 1.7. Mayor Schoenig motions to allow the solicitation of a FT Temporary employee for the DPW, Trustee Bryde 2nd all in favor 5 to 0.
 - 1.8. Mayor Schoenig motions to authorize 1986 Bolens Tractor to be listed for sale, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 1.9. Mayor Schoenig motions to accept the DPW report, Trustee Bryde 2nd all in favor 5 to 0.

2. Deputy Mayor Piccini motions to amend the agenda to hear St. Andrew's Vendor Fair parking request for October 13, 2018, Trustee Gaspar 2nd all in favor 5 to 0. St. Andrew's, represented by Stephanie Fiorentino, requests parking rules be waived on Michael Neuner Street between Prospect Street, Garden Street and Eastview Avenue from 7:30 a.m. to 4:15 p.m. Mayor Schoenig motions to waive the parking rules for St. Andrews vendor parking with the appropriate vendor placard on the dashboard and allow signs advertising the event to be placed in front of Wells Park. Trustee Gaspar 2nd all in favor 5 to 0.
3. Zoning Amendment for Special Exception Use Permit in PB District – Peder Scott, architect and engineer representing 530 N. Main shows two site plan layouts showing parking in front and parking in rear. Mr. Scott displays 3-D models of the alternatives. Mr. Scott speaks on the positives and negatives of each model; tree plantings, sidewalks, height of retaining walls, number of parking spaces, garbage dumpster location, recreation area, and says his preference is the one with parking in front. Applicant attorney Mike Caruso asks the Board to address the legislation to include parking in front. Mayor Schoenig asks about a door in the back as it is not shown on the rendering. Mr. Scott says it is on the plans it just wasn't shown on the rendering. Trustee Gaspar says he is comfortable for this use in the area and has no problems with the plan for parking in the front as shown on these renderings. Deputy Mayor Piccini says she has the feeling the Board is being driven to accept front parking when rear parking has been the preference in all our prior discussions. If the front parking is allowed for this parcel then each parcel that chooses to develop their properties in a similar fashion will have the same option of front parking rather than rear. Deputy Mayor Piccini says she does not like parking in the front under any circumstances. Trustee Boissonnault says he is worried about moving this one building to the front corner of Wells and N. Main to accommodate the rear parking. Counsel Molé says if this zoning amendment is passed the use still requires a special exception use permit and the Board of Trustees has the authority to choose the parking for each applicant per current Village Code. Mayor Schoenig says the consensus on parking in special exception use is to leave the parking location on a case by case basis. Counsel Molé says we would then delete item G in the proposed special exception use permit language.

3.1. Resolution 090518-1 to approve amendments to 263... and delete subsection G. Trustee Gaspar 2nd - Roll call vote,

Deputy Mayor Piccini:	No
Trustee Gaspar:	Aye
Mayor Schoenig:	Aye
Trustee Bryde:	Aye
Trustee Boissonnault:	Aye

Local Law #4 of 2018 amending Chapter 263 Zoning to allow Special Exception use in the PB zone - Motion carries 4 to 1.

4. Financial Update – The report year to date through September 5, 2018 including tonight's payables is tracking close to plan. It is still too early in the year to note any significant anomalies.
5. PT Office Clerk (\$18.98/hr.) – motions to hire Gabrielle Duke as a part time account clerk in the Village Office at \$18.98 per hour. Mayor Schoenig motions to hire part time office clerk at the rate of \$18.98 per hour, Trustee Bryde 2nd all in favor 5 to 0.
6. Carmel Avenue Bridge letter of support – Mayor Schoenig signed and sent a letter of support for the bridge to NYS DOT at their request. A copy was sent to each Board via email. Deputy Mayor Piccini motions to officially authorize the letter that was sent by Mayor Schoenig, Trustee Gaspar 2nd all in favor 5 to 0.
7. Local Law #5 - Parking on Prospect Street – motions to adopt LL#5 of 2018 regarding the posting of parking restriction signs on Prospect Street regarding allowed parking locations. Trustee Gaspar motions to amend LL#5 of 2018 by Resolution No. 090518-2 amending parking on Prospect Street, Deputy Mayor Piccini 2nd all in favor 5 to 0.
8. Authorize Deputy Clerk-Treasurer to sign checks and send wire transfers in Treasurer Hansen's absence. Treasurer Hansen requests the Board of Trustees consider allowing the Deputy Clerk to sign checks and send wire transfers in his absence with the prior notification and consent of the Board. Mayor Schoenig motions to add Deputy Clerk-Treasurer to the bank accounts as a signatory to allow action if the Treasurer is not available and with the Board's consent, Deputy Mayor Piccini 2nd all in favor 5 to 0.
9. Past Due Water Shut Off Notice
 - 9.1. Deputy Clerk-Treasurer discusses the need for authorization to post shut off notices on certain accounts that are highlighted in red. Mayor Schoenig motions to approve posting shut-off notices if we don't hear from them within five days, Deputy Mayor Piccini 2nd all in favor 5 to 0.
10. Correspondence sent & received for July, 2018 – Mayor Schoenig motions to accept correspondence sent received, Trustee Bryde 2nd all in favor 5 to 0.
11. Minutes for approval;

11.1. August 1, 2018 Regular Meeting Minutes – Trustee Bryde motions to approve the August 1, 2018 Minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0. The second Board of Trustee meeting in August, 2018 was canceled.

12. Vouchers Payable 8/15/18 – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

12.1.	A - GENERAL FUND	\$ 55,319.65
12.2.	C – REFUSE & GARBAGE	22,502.75
12.3.	EN - ENGINEERING FEES ESCROW	3,170.00
12.4.	F - WATER FUND	17,545.28
12.5.	G - SEWER FUND	31,727.59
12.6.	T - TRUST & AGENCY	6,702.60

Total Vouchers Payable \$ 136,967.87

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

13. Vouchers Payable – 9/5/18 Trustee Bryde reviewed the vouchers and found everything in order.

13.1.	A - GENERAL FUND	\$27,095.07
13.2.	C – REFUSE & GARBAGE	597.98
13.3.	F - WATER FUND	15,073.97
13.4.	G - SEWER FUND	108,665.15
13.5.	T - TRUST & AGENCY	2,729.05

Total Vouchers Payable \$154,161.22

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

14. Other Business –

14.1. Deputy Mayor Piccini – question on Fall Festival, are we putting up any displays or information on our current proposed revitalization plans. Mayor Schoenig says we are.

14.2. Trustee Gaspar attended the last two planning board meetings and where 162 Main Street was discussed. There was some discussion about modifying the direction of Oak Street heading west and there may be some requests coming forward to the Board of Trustees regarding this intersection.

14.3. Trustee Bryde brings up the Village Matters newspaper and would like to go on hiatus for at least the next issue and perhaps discuss future issues as well because the number of “final” revisions were far too numerous to manage. We need to handle the revisions in an orderly fashion with better control of the final product before it is blasted out to all the Trustees as “final.” The next agenda will have this item for further discussion.

14.4. Credit Card processing – Deputy Clerk-Treasurer Chiudina says credit card payments are being processed and we are able to take parking permit payments as well as Water, Sewer and Refuse payments. Tax payments are still under construction.

14.5. Trustee Bryde asked what we were going to do about Shed the Meds tomorrow. Senator Murphy’s office unilaterally made the change from 208 Main to 501 N. Main without prior notice to the Village. We received notice of the event at the new location one day prior.

14.6. Trustee Bryde thanks Treasurer Hansen for finding a better price deal for the new Ford Explorer Police Interceptor than what was approved for expenditure.

14.7. Trustee Boissonnault says there is a BCSD PTA movie night at Wells Park Sept. 14, 2018. The movie is “Wreck it Ralph.” The PTA is finalizing the insurance riders and will provide them before the movie. Trustee Boissonnault requests the Board of Trustees waive the fees. Trustee Boissonnault motions to allow the PTA to use Wells Park for a movie night and waive the fees for the September 14, 2018, Trustee Bryde 2nd all in favor 5 to 0. As an aside the school district is no longer allowing overflow parking at Garden Street school.

14.8. Mayor Schoenig says the 90 day due diligence time has passed so the School District keeps the deposit but the buyer may still have a year to finalize the contract.

15. New Business

15.1. Deputy Mayor Piccini will not be in attendance at the first meeting in October.

15.2. Deputy Mayor Piccini motions to adopt Resolution No. 090518-3 to accept \$0.073 or less per KWH as bids are received by Putnam County, Mayor Schoenig 2nd all in favor 5 to 0.

15.3. Mayor Schoenig says he will post “No Parking” signs on Main Street for the Fall Festival. Vendors are setting up for 10 am with the event beginning at 11 am and ending at 4 pm. “No Parking” signs will be placed on parking meters, parking signs and other appropriate locations to say;0 “no parking from 6 am on Sunday September 9, 2018, violators will be towed.”

16. Public Comment

- 16.1. Margaret Bruen asks if the Mayor has looked at the dumpsters on Marvin Ave. Mayor Schoenig says he has looked at them and has questions to discuss with Suburban Carting as to how to best address the problem.
- 16.2. Verna Bergstrom asks about the Carmel Avenue Bridge. Mayor Schoenig says it should be a one year construction. Ms. Bergstrom asks how many units will be in the multifamily special exemption use discussed earlier. Deputy Mayor Piccini says there are up to twelve.
- 16.3. John Lord asks about letter of support provided to NYS DOT for the Carmel Avenue Bridge. Mayor Schoenig provides a copy of the letter to Mr. Lord.
- 16.4. John Lord asks about the size of Bailey Park. Mayor Schoenig says it will be smaller.
17. Mayor Schoenig motions to go into executive session, Deputy Mayor Piccini 2nd all in favor 5 to 0.
18. Mayor Schoenig motions to come out of executive session and adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.