

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
April 2, 2014
REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer:
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

John Folchetti

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd all in favor 5 to 0.

1. Putnam Cycling Classic event on May 10, 2014 – Ray Fusco provides the details of the cycling event and rendering of the layout for the event. Mr. Fusco expects 1,000 spectators and 1,000 entrants. Deputy Mayor Piccini motions to approve the Putnam Cycling Classic event on May 10, 2014 from 5AM to 5PM, with Main Street closed from Wilkes to One Main Street waiving all fees, Trustee Bryde 2nd all in favor 5 to 0.
2. Farmers Market (KC Anderson) – KC Anderson provides an overview of the Farmers Market this year. The Market will be sponsored by the Coalition for a Better Brewster. Operations to take place from 6/11/14 and to 11/22/14; located at 208 Main Street; using the same hold harmless agreement as used in the past as written by Village Counsel Molé with appropriate date changes; hours to be 7AM to 3PM on Wednesdays and Saturdays; portable toilet will be on site; traffic coordinator on site; and asks that our Village DPW set out the cones the night before to block off parking spaces in preparation for the market the next morning. Mayor Schoenig motions to approve the request to hold the Farmers Market as described, waiving all fees, Trustee Stockburger 2nd all in favor 5 to 0.
3. Advance Auto Parts request for Waiver of Moratorium – Patrick Huyge represents the sign contractor for Advance Auto Parts and provides the Board with sign renderings and dimensions. Mayor Schoenig motions to approve the waiver of moratorium for the Advanced Auto Parts sign and refer the application to the Zoning Board of Appeals., Trustee Stockburger 2nd all in favor 5 to 0
4. Deputy Mayor Piccini motions to amend the agenda to allow for the budget discussion regarding the Police Department, Trustee Boissonnault 2nd all in favor 5 to 0.
 - 4.1. Chief John Del Gardo notes we have two 2010 Crown Victoria cruisers. Each has over 70,000 miles and are becoming unreliable. With our plans to go to 24 hour coverage we need a higher degree of reliability. Therefore included in this budget is the purchase of a new car with the intent to sell either one of the Crown Victoria's or a used SUV that we requested from MTA Police and is expected to be received shortly. Trustee Bryde asks if other departments have a good report on a particular make of car. Chief Del Gardo says the Sherriff uses and recommends the Dodge Charger, the State Police use a different vehicle. Trustee Boissonnault asks about purchasing an extended warranty. Chief Del Gardo says the Sherriff's department gets a 100,000 mile warranty on the engine/transmission from Dodge, which is better than we had with the Fords. Chief Del Gardo says we are also looking at possibly leasing the vehicles and when the time comes the Board will be apprised of the options available for purchase or lease in order to make their decision. Deputy Mayor Piccini asks about sufficiency of the \$28,000 budgeted, Chief Del Gardo says the sale of one of the older vehicles will make up any difference that may be needed. Deputy Mayor Piccini asks about the reliability of the Homeland Security funding for the K9 bomb dog. Chief Del Gardo says that this type of dog is desired by Homeland Security and there is very little likelihood that the funds would be cut back. Trustee Boissonnault asks what else this K9 can be used for. Chief Del Gardo says the dog will be on patrol when in the Village. Trustee Bryde asks how many police officers do we have now. Chief Del Gardo says there are currently 16. Trustee Bryde asks if there need to be 2 officers on duty together in the overnight hours. Chief Del Gardo says no, two officers are not required.

Chief Del Gardo goes on to say the State troopers do it that way but it is not a requirement. Chief Del Gardo says if the dog is needed elsewhere in the region the handler and the dog will respond. Chief desires to hire one more officer who is local but is not far enough along in the decision process to make a firm commitment. Deputy Mayor Piccini asks if there is a night patrol differential. Chief Del Gardo says no. Trustee Boissonnault asks how the dog will be used when the handler answers a call in the Village. Chief Del Gardo is not sure what procedure the handler will use. Trustee Boissonnault asks if this K9 is available to attend public displays such as at school assemblies. Chief Del Gardo says yes. Deputy Mayor Piccini asks about the overtime pay, what is it for. Chief Del Gardo says it is for holiday pay. Deputy Mayor Piccini asks if the hourly wage is the same this year. Chief Del Gardo says it is. Trustee Boissonnault asks if the \$30,000 requested in the budget is enough to put the 24 hour coverage into effect. Chief Del Gardo says it is. Trustee Bryde asks about the attitude of the existing officers with regard to the addition of overnight coverage. Chief says that the officers are all on board with the policy change and there is no dissention. Deputy Mayor Piccini says that the chief has answered all the questions with regard to the budget and thanks him for appearing.

5. Budget report Year to Date – Treasurer Hansen provided the budget report to date and says some budget lines are at their limit with two more months to go in the budget year. Treasurer Hansen asks for authorization to transfer funds from contingency to contractual accounts that will exceed their budget before the end of our fiscal year. Mayor Schoenig motions to approve transfers from contingency to be revised with budget line transfers as available at the next meeting on 4/16/14, Trustee Stockburger 2nd all in favor 5 to 0.
6. Minutes March 19, 2014, and Special Meeting Minutes March 26, 2014 – Trustee Bryde motions to approve the March 19, 2014 Regular meeting minutes, Trustee Boissonnault 2nd all in favor 5 to 0,. Trustee Bryde motions to approve the March 26, 2014 Special Meeting minutes, Trustee Boissonnault 2nd all in favor 4 to 0. Mayor Schoenig abstains as he was absent for that meeting.
7. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

7.1.	A	General	\$11,865.87
7.2.	C	Refuse/Garbage	216.42
7.3.	EN	Professional Fees Escrow	1,787.50
	7.3.1.	of which \$581.25 is a refund from Escrow	
7.4.	F	Water	3,351.62
7.5.	G	Sewer	5,581.51
7.6.	H10	Waste Water Capital	121.59
7.7.	TA	Trust & Agency	<u>2,005.61</u>
Total Vouchers Payable			\$24,930.12

Mayor Schoenig motions to approve the vouchers payable, Trustee Boissonnault 2nd all in favor 5 to 0.
8. Mayor Schoenig motions to go into Executive Session to discuss Professional Planner contractual matters and the Garbage contract, Deputy Mayor Piccini 2nd all in favor 5 to 0.
9. Mayor Schoenig motions to end Executive Session and resume the Regular Meeting, Trustee Boissonnault 2nd all in favor 5 to 0.
10. Professional Planner contract – Mayor Schoenig motions to table the professional planner contract decision to April 16th meeting, Trustee Boissonnault 2nd all in favor 5 to 0.
11. Garbage Contract
 - 11.1. Trustee Boissonnault motions to table any changes to the Garbage contract to the April 16, 2014, Deputy Mayor Piccini 2nd all in favor 5 to 0.
12. FY 2015 Budget Review
 - 12.1. Deputy Mayor Piccini motions to include the cost in the community beautification line of a bike rack for 6 bikes to be placed in front of Village Hall, Trustee Stockburger 2nd all in favor 5 to 0.
 - 12.2. Deputy Mayor Piccini motions to adjust the fines and forfeitures revenue line from 370,000 to 320,000 with a corresponding reduction in state share of fines and forfeitures approximately 25,000 less., Trustee Boissonnault 2nd all in favor 5 to 0.
 - 12.3. Deputy Mayor Piccini motions to authorize changes to Sewer fund revenues and expenses based on final DEP budget submitted on April 1, 2014.
 - 12.4. Deputy Mayor Piccini motions to cancel the April 9, 2014 budget work session, Trustee Stockburger 2nd all in favor 5 to 0.
13. Other Business

- 13.1. Trustee Stockburger notes the neon pink stickers for recycling and says the message looks good. Trustee Stockburger notes pink post card should be sent out with the April 30, 2014 Bulk pick-up date and include a reminder that the recycle day has changed to Fridays.
- 13.2. Trustee Bryde – asks about Putnam County Hazardous Mitigation Plan (PCHMP). Clerk Hansen explains that there is a meeting at the Emergency Operations Center every 3rd Friday of the month to discuss progress. The April meeting day was changed to the 4th Friday. The target for submittal of the PCHMP to the state is August, 2014. Once approval is received from the state then submittal will be made to the Federal government. An approved PCHMP is required for hazard mitigation grant funds release.
- 13.3. Trustee Bryde says that she was unable to attend Putnam community foundation anniversary celebration. Trustee Stockburger also was unable to attend.
- 13.4. Trustee Bryde will attend the CAP luncheon recognizing the Village for their contribution to the holiday toy drive. Mayor Schoenig and Clerk Hansen will also attend.
- 13.5. Trustee Bryde asks about the St. Lawrence moratorium decision – was there any response from the church. Mayor Schoenig says Father Gill met with him and they spoke for about 45 minutes. Father Gill says the diocese wants to pursue the matter and Father Gill will look into appealing the decision pending receipt of additional information from them.
- 13.6. Trustee Boissonnault asks about the phone number for anonymous code complaints. Clerk Hansen says it is in process.
14. New Business
 - 14.1. Mayor Schoenig received a phone call from Tony Hay asking if we wanted to hold the bond for a traffic light that Brewster Honda is to install. Mayor Schoenig told him we did not and the Town of Southeast will hold the bond.
 - 14.2. Mayor Schoenig says the Wells Park tour will be scheduled within the next 4 to 6 weeks to try to move the lease forward. Details have not been worked out yet. Trustee Boissonnault suggests we inquire about a longer lease of the park rather than the 5 years proposed.
 - 14.3. Deputy Mayor Piccini says the Team Brewster & Envision Brewster meetings are at the Walter Brewster House Thursday 4/3/14.
 - 14.4. Deputy Mayor Piccini says that the New York Planning Federation (NYPF) meeting in Saratoga was worthwhile and she & Trustee Stockburger will provide information to the rest of the board regarding what they learned.
 - 14.5. Trustee Bryde asks about the Putnam County Chambers of Commerce forum at Cornerstone Park on 3/30/14. Clerk Hansen attended and said it went well noting that he felt the Village needed to be represented at as many of these types of meetings as possible. The Village's visibility is vital to our revitalization success.
 - 14.6. Trustee Bryde asks about the Westchester Community College job skills training meeting. Clerk Hansen says they are well on their way to establishing a program to address unemployment and underemployment in the Village of Brewster and the City of Peekskill.
15. Public Comment
 - 15.1. Frank Parrelli asked Mayor Schoenig if he made any progress with the assessor regarding the tax increase of 31%. Mayor Schoenig said he did speak with her and the increase was not a result of the blighted area. In fact, another property was also increased on Prospect Street outside the blighted area and this is just part of an annual process. Mr. Parrelli feels his property was targeted and the board should step in and stop the change until all properties in the village can be reassessed. Village Counsel Molé explains that a community-wide reevaluation is not done because the cost of doing so is very high. Mr. Parrelli is not satisfied and feels his property was targeted. Mr. Parrelli says the classification change was from multi-family to apartment building and it resulted in a 31% increase in assessment. Mr. Parrelli wants to know why the entire village didn't change classifications. To him he feels he was not treated fairly. Mayor Schoenig says the Town of Southeast does our assessments and we have no influence over them. We cannot tell them what to do or not do. The assessor is an independent entity and Mr. Parrelli should seek assistance from a tax assessment professional. Mr. Parrelli says they have already begun discussions.
16. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 5 to 0.