

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
March 6, 2013  
REGULAR MEETING

Draft Minutes

The Board of Trustees of the Village of Brewster is a Regular Meeting on March 6, 2013 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger  
Village Engineer: John Folchetti  
Village Counsel: Anthony Molé,  
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. Parade Permit – Little League
  - 1.1. Tabled until March 20, 2013.
2. WWTP – Declaration of Lead Agency
  - 2.1. Mayor Schoenig motions to approve the declaration of the Board of Trustees notice of intent to be Lead Agency for closure of the decommissioned NYCDEP Wastewater Treatment Plant site for WWTP old plant site remediation, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
3. FY 2013 Year to Date Budget Report
  - 3.1. Budget report indicates we are performing a little better than plan and two of the three funds will likely have surpluses without injecting the appropriated fund balance designated for the FY 2013 budget. This will likely improve our fund balances in all three funds, but cautions there is still 2 months left in the current budget year and these projections are preliminary.
4. Minutes February 20, 2013 – Trustee Bryde motions to approve February 20, 2013 minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
5. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

5.1.A	General	\$7,224.90
5.2.EN	Engineering & Professional Fees	381.25
5.3.F	Water	1,841.01
5.4.G	Sewer	96,868.27
5.5.H10	Wastewater Capital	4,828.50
5.6.H61	Wells Brook Retrofit	9,380.40
5.7.H62	Tonetta Brook Retrofit	9,390.00
5.8.TA	Trust & Agency	1,562.55
<b>Total Vouchers Payable</b>		<b>\$131,476.88</b>

Mayor Schoenig motions to approve vouchers payable, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

6. Other Business
  - 6.1. Deputy Mayor Piccini
    - 6.1.1. The Deputy Mayor reached out to Tim Conway to let him know she is the liaison with the School Board and offered her availability for any meetings or discussions about Garden Street School adaptive reuse.

- 6.1.2. Did we get any feedback on the lightweight aluminum ramp for Carmel Avenue bridge. Not yet. Will it be funded this year? No. Board should work to fund a solution supported by DPW and the Village Engineer in FY14 budget.
- 6.2. Trustee Bryde
  - 6.2.1. Have we heard anything from the School Board on the invoice sent for \$2,500? Not yet.
  - 6.2.2. How will we proceed with Fundamental Business Solutions (FBS)? Mayor Schoenig says after discussion with Janice Bergquist, traffic court clerk, they will wait until the contract term is complete to evaluate overall performance. Also, Mayor Schoenig reached out to Village Justice O'Rourke to follow up with FBS.
  - 6.2.3. Any feedback on NY Alert notice sent out with the Refuse bill? Nothing verbal. Will check the list for new members.
  - 6.2.4. Flag Day event at the Elks. Will there be a contingent from Village Government in attendance? Likely, but no firm plans.
  - 6.2.5. Drug Policy notice sent out with paychecks. Acknowledgment of changes will be required when the replacement pages for the Employee Handbook are provided to employees.
7. New Business
  - 7.1. Deputy Mayor Piccini discusses the budget cycle schedule. Mayor Schoenig motions to set a worksession for March 19<sup>th</sup> at 7:30 PM 50 Main Street Brewster, NY 10509, and set aside regular meeting time on the 20<sup>th</sup> for budget and a worksession as needed on the 27<sup>th</sup>. Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Will set public hearing at regular meeting on 3/20/13
  - 7.2. Trustee Stockburger
    - 7.2.1. Will the budget submittal for community beautification be approved? Unknown at this time.
  - 7.3. Trustee Bryde
    - 7.3.1. Notes the Clerk sent out notice of a Fraud webinar on 3-20-13 at 2PM in Clerk/Treasurer office hosted by NYS OSC. Trustee Bryde intends to participate at 50 Main.
  - 7.4. Mayor Schoenig
    - 7.4.1. Mayor Schoenig met with an wastewater treatment plant operator to discuss alternatives to Severn Trent and asks if the Board is comfortable with going out to bid for a new operator? General consensus is positive.
    - 7.4.2. TOD training included "floating zones" with the potential for modifying the Comprehensive Plan one section at a time. Counsel states it is advantageous to do a complete revision for a single vision concept but it is certainly possible to do the plan a piece at a time and he will be able to oversee the process. Counsel will provide an overview of the process for the board's review. Need to include budgetary numbers for Counsel and Engineer.
8. Public Comment
  - 8.1. Erin Meagher notifies the Board the County website link to Brewster goes to chamber of commerce while all other links for communities go to the municipal website. The Village of Brewster municipal website is not represented on the page.
  - 8.2. Rick Stockburger asks about an electrical connection to the stairway roof between Tri State parking lot and Marvin Ave. Need to contact NYSEG for assistance.
  - 8.3. RFP for Refuse contract alternatives should be on the street in July. As budget winds down the RFP and alternatives should be developed to be included in the RFP document.
9. Adjourn – Mayor Schoenig motions to adjourn, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.