

Village of Brewster Comprehensive Plan Update - Tentative Schedule of Tasks

Responsibility	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	
Task 1	Board of Trustees	SEQR - Board of Trustees to Intent to Declare Lead Agency/ Circulate Notice for Comp Plan, GEIS & Zoning with Full EAF																	
Task 2	Comp Plan Committee	Define Scope of Comp Plan Update. Include GSS, what about rest of Village? Existing Comp Plan existing conditions chapters review and update by Committee																	
	Board of Trustees					Define and create Urban Renewal Area - starts after Covington Marketing study report finalized.													
Task 3	Board of Trustees	Envision Brewster Marketing Campaign. Flyers, Surveys, Online, Contact Stakeholders.																	
Task 4	Covington Development LLC	Market Feasibility Study. Define scope of study and incorporate Covington Vision																	
Task 5	Consultant to be hired	Existing inventory study and report																	
Task 6	PPF - Joe Czajka	Demographics and Statistics update report																	
Task 7	PACE - Tiffany Zezula		Public Outreach and charrettes																
Task 8	PACE - Tiffany Zezula				Report on Public Input														
Task 9	Barbara Barosa				Draft Comp Plan and Draft GEIS prepared by County Planner														
Task 10	Board of Trustees									Public hearings on Draft Comp Plan/ GEIS									
Task 11	Barbara Barosa										Final GEIS prepared then issued by Village								
Task 12	Consultant to be hired										Zoning Ordinance Update Preparation & Adoption								
Task 13	Board of Trustees										Final Comp Plan prepared & adopted								
Task 14	Board of Trustees												Declare Board of Trustees Urban Renewal Agency						
Task 15	Consultant to be hired		Write Urban Renewal Plan																
Task 16	TBD	Reviews and approvals as needed																	
Task 17	Board of Trustees																	Release Building Moratorium	

* This schedule is tentative and may be subject to change.